

Doctoral Programs Executive Committee Meeting
November 4th, 2019
Location: Farmer 146
12 PM – 2 PM

Zoom: <https://asu.zoom.us/j/455997488>
Meeting ID: 455 997 488

Minutes

1. Meeting opening

Members present: Stacey Till Anderson, Kendra Bell, Robin Boyle, Cathy Cullicott, Dana Duggan, Katie Farrand, Megan Gamarra, Mirka Koro (chair), April Camping, Josephine Marsh, Brian Nelson, Erin Rotheram-Fuller, Frank Serafini

2. Approval of October meeting minutes

Approved.

3. Urgent items

3.1. Advisor search (proposal to move the search to advising. See attachment)

Initial search was unsuccessful (out of 40 applicants). Committee discussed adding stipend to supplement salary or changing title to coordinator.

Melissa Rudd has proposed moving advisor position to the Office Student Services (OSS) to report to Stacey. Committee discussed concerns and possible benefits of the proposal, including: wanting one person to see students through from recruitment to graduation, sending advisor to office where other advisors are designed differently, aligning the EdD and PhD procedures, and questioning whether the position relies more on “academic advising” or “PhD programs”.

Stacey confirmed that Committee members could be involved in the interview/hiring process if the position is turned over to OSS. April requested to have student representation in advisor interview with faculty.

Mirka will meet with Melissa and Stacey to brainstorm another solution. Mirka will communicate the results of that discussion with the Committee.

3.2. Methodological seminars spring schedule (see attachment)

Friday mornings are best for students, so the meeting time will not change. Mirka, Dana and division reps will communicate to get division 1 involved. Mirka will contact students to have them sign up. Dana will be in touch with faculty.

3.3. Preliminary findings from doctoral programs survey.

40 faculty responded to the survey. Some stated concerns included: LSC structure, LLT specializations, more spaces for discussions related to doc studies, assessment of doc programs needs to be developed, teaching assignments and content of the courses, Division 1 faculty involved in doctoral training, teaching experiences, flexibility of programs, placement of our doc students, more faculty involvement in programs, collaboration across doc programs, better communication. Mirka reported that Clarin is working on compiling student responses.

3.4. Table topics and group organizers for the retreat.

5 table topics for the retreat will include: Teaching (Mirka will come up with language that addresses doctoral students); Specialization (with representatives for LLT and EPE); course scheduling process; EdD LSC structure; and Comps & Dissertations. Mirka/Dana will create sign-up sheet for Executive Committee members to help as table leaders. Table leaders will then bring table summary to January meeting.

“Doctoral experiences for faculty and students” was decided as the Doc ex committee panel/discussion topic.

3.5. Doctoral program goals by each program. Review and provide suggestions.

Each program will share Google doc of program goals to share with the Committee for feedback. **Please send your programs goals to Dana by Nov 15th.**

3.6. Doctoral program budgets

Brian will redo LLT budget by December. **All programs chairs will bring their budget proposals to December meeting.**

3.7. Revitalizing Current Issues in Education student journal update

Josephine reported that students want to continue journal but need faculty buy-in. Students are working on new organization structure and design to renew interest in journal. Those manuscript currently submitted to the journal will be reviewed by faculty and student volunteers.

3.8. Alternative PhD funding structure (working group)

The cost per student is currently ~\$35K year. State is reducing funds. Current model is not sustainable, so we need new and alternative ways to increase revenue and enrollment. Ideas include: thematic course clusters (e.g. special education) and rotating cohorts, preparing a faculty member of the future (e.g. online teaching), training and research

grants, work course modules, student-led fundraising, and research labs. We will return to this topic in Feb meeting.

4. Items for December meeting

- 4.1. Information flow chart/ trouble shooting 'directory'. Where to go with your questions-guide.
- 4.2. Training initiatives (TA, RA, ethics/academic integrity)
- 4.3. University of Guyana update
- 4.4. LLT program re: dissertation
- 4.5. Doctoral program assessment
- 4.6. Mentoring compacts
- 4.7. Assistant professors chairing doc committees (Karen)
- 4.8. RA funding models

5. Next meeting Dec. 2nd 2019 from 12-2pm room 146

Mirka is suggesting meetings for every third Monday during the spring semester. 12-2pm
Jan 20th, Feb 10th, March 2nd, March 23rd, April 13th, May 4th.